

**National Bylaws
of the
National Society of the Daughters of the American Revolution**

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Revised August 2023

CERTIFICATE OF INCORPORATION

During the first five years after organization, The National Society, Daughters of the American Revolution operated under a Certificate of Incorporation dated June 8, 1891. This certificate was for a term limited to twenty years.

The objects were as stated in the Act of Incorporation December 2, 1895.

ACT OF INCORPORATION

H.R. 3553

Fifty-fourth Congress of the United States of America;

At the First Session,

Begun and held at the City of Washington on Monday, the second day of December, one thousand eight hundred and ninety-five.

AN ACT

To incorporate the National Society of the Daughters of the American Revolution.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That Mary Parke Foster (Mrs. John W. Foster), of Indiana; Mary Virginia Ellet Cabell (Mrs. William D. Cabell), of Virginia; Helen Mason Boynton (Mrs. Henry V. Boynton), of Ohio; Henrietta Greely (Mrs. A. W. Greely), of Washington, District of Columbia; Leslie Dent Saint Clair (Mrs. F. O. Saint Clair), of Maryland; Regina M. Knott (Mrs. A. Leo Knott), of Maryland; Sara Agnes Rice Pryor (Mrs. Roger A. Pryor), of New York; Sarah Ford Judd Goode (Mrs. G. Browne Goode), of Washington, District of Columbia; Mary Desha, of Kentucky; Sue Virginia Field (Mrs. Stephen J. Field), of California; Sallie Kennedy Alexander (Mrs. Thomas Alexander), of Washington, District of Columbia; Rosa Wright Smith, of Washington, District of Columbia; Sarah C. J. Hagan (Mrs. Hugh Hagan), of Georgia; Mary Stiner Putnam (Mrs. John Risley Putnam), of New York; Mary Leighton Shields (Mrs. George H. Shields), of Missouri; Ellen Hardin Walworth, of New York; Mary E. MacDonald (Mrs. Marshall MacDonald), of Virginia; Eugenia Washington, of Virginia;

Alice M. Clarke (Mrs. A. Howard Clarke), of Massachusetts; Clara Barton, of Washington, District of Columbia; Mary S. Lockwood, of Washington, District of Columbia; Frances B. Hamlin (Mrs. Teunis S. Hamlin), of Washington, District of Columbia; Martha C. B. Clarke (Mrs. Arthur E. Clarke), of New Hampshire; Lucia E. Blount (Mrs. Henry Blount), of Indiana; Jennie A. O. Keim (Mrs. Randolph De B. Keim), of Connecticut; Louise Ward McAllister, of New York; Effie Ream Osborn (Mrs. Frank Stuart Osborn), of Illinois; Maria Devereux, of Washington, District of Columbia; Belinda O. Wilbour (Mrs. Joshua Wilbour), of Rhode Island; Georgiana E. Shippen (Mrs. W. W. Shippen), of New Jersey; Julia K. Hogg (Mrs. N. B. Hogg), of Pennsylvania; Katherine C. Breckinridge (Mrs. Clifton R. Breckinridge), of Arkansas; Sara Isabella Hubbard (Mrs. Adolphus S. Hubbard), of California; Mary L. D. Putnam (Mrs. Charles E. Putnam), of Iowa; Delia Clayborne Buckner (Mrs. Simon B. Buckner), of Kentucky; Emily Marshall Eliot (Mrs. Samuel Eliot), of Massachusetts; Lucy Grey Henry (Mrs. William Wirt Henry), of Virginia; Elizabeth Blair Lee, of Maryland; Mrs. Frances P. Burrows (Mrs. Julius C. Burrows), Mrs. Mary L. McMillan (Mrs. James McMillan), Mrs. Emma Gregory Hull (Mrs. J. A. T. Hull), Mrs. Mary B. K. Washington (Mrs. Joseph Washington), and their associates and successors, are hereby created a body corporate and politic, in the District of Columbia, by the name of the National Society of the Daughters of the American Revolution, for patriotic, historical, and educational purposes, to perpetuate the memory and spirit of the men and women who achieved American Independence, by the acquisition and protection of historical spots and the erection of monuments; by the encouragement of historical research in relation to the Revolution and the publication of its results; by the preservation of documents and relics, and of the records of the individual services of Revolutionary soldiers and patriots, and by the promotion of celebrations of all patriotic anniversaries; to carry out the injunction of Washington, in his farewell address to the American people, "to promote, as an object of primary importance, institutions for the general diffusion of knowledge," thus developing an enlightened public opinion and affording to young and old such advantages as shall develop in them the largest capacity for performing the duties of American citizens; to cherish, maintain and extend the institutions of American freedom; to foster true patriotism and love of country, and to aid in securing for mankind all the blessings of liberty.

Sec. 2. That said Society is authorized to hold real and personal estate in the United States, so far only as may be necessary to its lawful

ends, to an amount not exceeding \$500,000, and may adopt a constitution and make bylaws not inconsistent with law, and may adopt a seal.

Said Society shall have its headquarters or principal office at Washington, in the District of Columbia.

Sec. 3. That said Society shall report annually to the Secretary of the Smithsonian Institution concerning its proceedings, and said Secretary shall communicate to Congress such portions thereof as he may deem of national interest and importance. The Regents of the Smithsonian Institution are authorized to permit said National Society to deposit its collections, manuscripts, books, pamphlets, and other material for history in the Smithsonian Institution or in the National Museum, at their discretion, upon such conditions and under such rules as they shall prescribe.

Approved February 20, 1896

GROVER CLEVELAND

THOMAS B. REED

Speaker of the House of Representatives.

A. E. STEVENSON

*Vice President of the United States and
President of the Senate.*

DEPARTMENT OF STATE

I certify that the above is a true copy of an Act of Congress, the original of which is on file in this Department.

In testimony whereof, I, Richard Olney, Secretary of State of the United States, have hereunto subscribed my name and caused the Seal of the Department of State to be affixed.

Done at the City of Washington this 5th day of May, A.D. 1896, and of the Independence of the United States of America the 120th.

(Seal)

RICHARD OLNEY

PUBLIC LAW – NO. 277 – 63RD CONGRESS
H.R. 2504

An Act to amend Section 2 of an Act entitled “an Act to Incorporate the National Society of the Daughters of the American Revolution.”

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That Section two of an Act entitled “An Act to Incorporate the National Society of the Daughters of the American Revolution,” approved February twentieth, eighteen hundred and ninety-six, be, and the same is hereby, amended so as to read as follows:

“SEC. 2. That the said society is authorized to hold real and personal estate in the United States, so far only as may be necessary to its lawful ends, to an amount not exceeding \$1,000,000, and may adopt a constitution and make bylaws not inconsistent with law, and may adopt a seal.

“The said society shall have its headquarters or principal office at Washington in the District of Columbia.”

Approved, March 3, 1915.

PUBLIC LAW – NO. 6 – 69TH CONGRESS
S-780

An Act to Amend Section 2 of the Act entitled “An Act to Incorporate the National Society of the Daughters of the American Revolution.”

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That Section 2 of the Act entitled, “An Act to Incorporate the National Society of the Daughters of the American Revolution,” approved February 20, 1896, as amended, is amended to read as follows:

“SEC. 2. That said Society is authorized to hold real and personal estate in the United States, so far only as may be necessary to its lawful ends, to an amount not exceeding \$5,000,000, and may adopt a constitution and make bylaws not inconsistent with law, and may adopt a seal. Said Society shall have its headquarters or principal office at Washington, in the District of Columbia.”

Approved February 5, 1926.

**PUBLIC LAW 93 – 82ND CONGRESS
CHAPTER 255 – 1ST SESSION
H.R. 1899**

AN ACT

To amend Section 2 of the Act entitled “An Act to Incorporate the National Society of the Daughters of the American Revolution.”

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section 2 of the Act entitled, “An Act to incorporate the National Society of the Daughters of the American Revolution,” approved February 20, 1896, as amended, and as amended February 5, 1926, is amended to read as follows:

“SEC. 2 That said society is authorized to hold real and personal estate in the United States, so far only as may be necessary to its lawful ends, to an amount not exceeding \$10,000,000, and may adopt a constitution and make bylaws not inconsistent with law, and may adopt a seal. Said Society shall have its headquarters or principal office at Washington, in the District of Columbia.”

Approved July 30, 1951.

**PUBLIC LAW 94-443
94TH CONGRESS, H.R. 11149
OCTOBER 1, 1976**

AN ACT

To amend section 2 of the Act entitled “An Act to incorporate the National Society of the Daughters of the American Revolution.”

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section 2 of the Act entitled “An Act to incorporate the National Society of the Daughters of the American Revolution” approved February 20, 1896, as amended, is amended to read as follows:

“SEC. 2. The society is authorized to acquire by purchase, gift, devise, or bequest and to hold, convey, or otherwise dispose of such property, real or personal, as may be convenient or necessary for its lawful purposes, and may adopt a constitution and make bylaws not inconsistent with law, and may adopt a seal. Said society shall have its headquarters or principal office at Washington, in the District of Columbia.”

“SEC. 3. That said Society shall report annually to the Secretary of the Smithsonian Institution concerning its proceedings, and said Secretary shall communicate to Congress such portions thereof as he may deem of national interest and importance. The Regents of the Smithsonian Institution are authorized to permit said National Society to deposit its collections, manuscripts, books, pamphlets, and other material for history in the Smithsonian Institution or in the National Museum, at their discretion, upon such conditions and under such rules as they shall prescribe.

“SEC. 4. The society and its subordinate divisions shall have the sole and exclusive right to use the name ‘National Society of the Daughters of the American Revolution.’ The society shall have the exclusive and sole right to use, or to allow or refuse the use of, such emblems, seals, and badges as have heretofore been adopted or used by the National Society of the Daughters of the American Revolution.”

Approved October 1, 1976.

NSDAR – NATIONAL BYLAWS

Article I – Name

The name of this Society shall be THE NATIONAL SOCIETY OF THE DAUGHTERS OF THE AMERICAN REVOLUTION, hereinafter referred to as the National Society Daughters of the American Revolution, Daughters of the American Revolution, the National Society, the Society, NSDAR, and/or DAR.

Article II – Objects

The objects of this Society shall be:

- (1) To perpetuate the memory and spirit of the men and women who achieved American Independence, by the acquisition and protection of historical spots and the erection of monuments; by the encouragement of historical research in relation to the Revolution and the publication of its results; by the preservation of documents and relics, and of the records of the individual services of Revolutionary soldiers and patriots; and by the promotion of celebrations of all patriotic anniversaries;
- (2) To carry out the injunction of Washington in his farewell address to the American people, “to promote, as an object of primary importance, institutions for the general diffusion of knowledge,” thus developing an enlightened public opinion, and affording to young and old such advantages as shall develop in them the largest capacity for performing the duties of American citizens;
- (3) To cherish, maintain and extend the institutions of American freedom; to foster true patriotism and love of country, and to aid in securing for mankind all the blessings of liberty.

Article III – Membership

SECTION 1. Eligibility. Any woman is eligible for membership in the National Society of the Daughters of the American Revolution who is not less than eighteen years of age, and who is lineally descended from a man or woman who, with unflinching loyalty to the cause of American Independence, served as a sailor, or a soldier or civil officer in one of the several Colonies or States, or in the United Colonies or States or as a recognized patriot, or rendered material aid

thereto. NSDAR and its chapters may not discriminate against an eligible applicant based on race, religion, sexual orientation, national origin, age, disability, or any other characteristic protected by applicable law.

SECTION 2. Admission. Admission to membership in the National Society shall be either through a chapter or as a Member-at-Large.

- (a) The applicant shall submit all required documents, prepared in accordance with instructions established and distributed by the National Society, and accompanied by the prescribed fees and dues within one year, unless granted extension by the chapter. Signatures of endorsement on applications are optional.
- (b) An applicant desiring to become a Member-at-Large shall request to begin her application process through the state regent of the state in which she wishes to join. The state regent shall assign a DAR member to work with the prospective member within one year, unless granted an extension by the state regent, she shall present to said state regent the completed application and all required documents prepared in accordance with instructions established by the National Society, and accompanied by the prescribed fees and dues. The state regent shall sign the application in lieu of chapter officers.

SECTION 3. An applicant from the Children of the American Revolution desiring to become a member at any time after her eighteenth birthday, and before her twenty-second birthday, shall provide her application and annual dues of the National Society of the Daughters of the American Revolution, and a certificate of good standing issued by the Senior National Treasurer of the Children of the American Revolution that shall be accepted in lieu of the required application fee. The certificate shall be void unless presented within one year of issuance.

SECTION 4. Upon verification by the office of the Registrar General, applicants shall be certified to the National Board of Management which shall vote upon the question of admission to membership. A two-thirds vote is required.

SECTION 5. Each member of the National Society shall be entitled to a certificate of membership, duly attested by the President General, the Recording Secretary General and the Registrar General, to which is affixed the Seal of the National Society.

SECTION 6. All persons whose applications were approved on or before October 11, 1891, are charter members of the National Society.

SECTION 7. Termination of membership by death or otherwise [see Article IV, Fees and Dues, Section 2 (f)] shall terminate any interest of the member in the property of the National Society, the state organization and the chapter.

Article IV – Fees and Dues

SECTION 1.

- (a) The application fee for all applicants for membership in the Society, except an applicant from the Children of the American Revolution as provided in Article III, Membership, Section 3 of these Bylaws, shall be determined by the Continental Congress.
- (b) In the event that application papers cannot be verified within the time limit which shall be fixed by ruling of the National Board of Management, the application fee shall be applied toward the expense of the Registrar General's office in attempting to verify the papers and the dues and the papers which were submitted shall be returned to the chapter or to the applicant for Member-at-Large.

SECTION 2.

- (a) Annual national dues are payable showing a Federal Postal Service, or other carrier, cancellation date no later than December 1, and are delinquent after that date.
- (b) National dues shall be:
 - (1) for a member of a chapter, forty-five dollars.
 - (2) for a Member-at-Large, sixty-two dollars, with the exception of those members who are at-large for the purpose of organizing a new chapter, forty-five dollars.
 - (3) for a member admitted at-large for the purpose of organizing a new chapter, forty-five dollars.
- (c) Dues for a member admitted or reinstated on or after July 5 shall be credited for the upcoming dues year, which begins December 1.
- (d) Except as may be provided in national, state or chapter bylaws, no per capita tax in addition to dues shall be levied.
- (e) A member whose dues are delinquent:
 - (1) shall not be counted in determining representation at the meetings of the National Society;

- (2) shall not be entitled to vote for delegates or alternates to meetings of the National Society or of the state organization;
 - (3) shall not be entitled to act as representative or alternate at such meetings;
 - (4) shall not be entitled to transfer or to resign from membership.
- (f) Membership is automatically terminated if dues are not received showing a Federal Postal Service, or other carrier, cancellation date no later than the last day of February. Notice of this action is reported to:
- (1) the Regent of a chapter member; or
 - (2) the Member-at-Large; and
 - (3) the National Board of Management.
- (g) Upon written request by a chapter or a Member-at-Large, the Executive Committee may grant an exception to the deadline for the payment of dues to a member(s) residing in a federally designated disaster area.
- (h) In the third year of every administration Continental Congress shall vote upon the adjustment of the dues to the nearest dollar by the amount of the cumulative change in the Consumer Price Index (CPI) over the prior three years. The Continental Congress may authorize a dues adjustment above the CPI if warranted.

SECTION 3. Life Membership.

- (a) (1) A. A Life Membership shall be available to members attaining the age of sixty-five years, upon completion of a special application and a \$1,300 payment to the Treasurer General.
- B. For the rest of her life, the fee paid for her life membership shall be invested in a permanent DAR Life Membership Fund, and shall pay the member's annual national dues, her contribution to the President General's Project, and, if applicable, ten dollars annually to her chapter from which payment towards state dues shall be paid.
- (2) A Member under sixty-five may become a Life Member Pending with a one-time payment of \$1,300. An installment plan may be available for an additional convenience fee. The Life Member Pending shall continue to pay her national, state and chapter dues until she attains the age of sixty-five, at which time she shall become a Life Member.

- (3) A Life Member Pending who resigns or forfeits membership in the National Society will have until her sixty-sixth birthday to reinstate or forfeit all claim to Life Membership.
- (b) A chapter may in its bylaws provide that a Life Member shall pay chapter dues exclusive of national and state dues, or may require reimbursement for the per capita cost of special chapter events which she attends. A Life Member may transfer from one chapter to another chapter or to Member-at-Large or from Member-at-Large to a chapter.
- (c) Having no communication with a Life Member in a chapter for seven years or longer, the chapter may transfer that member to Member-at-Large.
- (d) At the death of the Life Member/Life Member pending, any remaining balance shall be transferred to the Guardian Trust Endowment.

SECTION 4. The fee for reinstatement of membership shall be ten dollars.

SECTION 5. A fee determined by the Continental Congress shall accompany each supplemental claim to establish the right for an additional Ancestral Bar.

Article V – Officers

SECTION 1. The national officers of this Society shall be President General, First Vice President General, Chaplain General, Recording Secretary General, Corresponding Secretary General, Organizing Secretary General, Treasurer General, Registrar General, Historian General, Librarian General, Curator General, and Reporter General, to be designated as Executive Officers, and twenty-one Vice Presidents General.

SECTION 2.

- (a) To be eligible for national office a member shall hold and have held membership in a chapter or chapters of the National Society for at least five years.
- (b) No member shall be eligible to the same national office for two successive terms, and no member who has served one term in any national office shall be eligible for any other national office,

except that of President General or of First Vice President General, until the expiration of at least one year, with the exception of a Vice President General whose term expires in the year of a general election. A member having served more than one half of a term in a national office shall be deemed to have served a term.

SECTION 3. No member shall hold at the same time two offices carrying a vote at the Continental Congress.

SECTION 4.

- (a) In recognition of valuable service to the National Society a member who has served as President General may, upon her retirement from office, be elected Honorary President General for life at the Continental Congress. Election may be by voice vote.
- (b) Honorary Presidents General shall be exempt from national fees and dues.
- (c) In recognition of valuable service to the National Society, a member who has held the office of Vice President General may be elected to the office of Honorary Vice President General for life at any Continental Congress provided that (1) the number of Honorary Vice Presidents General shall at no time exceed 13; (2) no two may be members of chapters in the same state; (3) a vacancy in the office of Honorary Vice President General occurring before December 31 of any year shall be filled by the Continental Congress of the following year. The election shall be by ballot and a plurality vote shall elect. A notice shall be filed by the first day of the month preceding the month of Continental Congress with the office of the Recording Secretary General that a member is to be nominated for the office of Honorary Vice President General. A statement certified by the member of the qualifying service to the National Society as required under the provisions of this Bylaw shall be included.

Article VI – Nomination and Election of Officers

SECTION 1. Candidates may be invited to form slates for executive offices in the National Society following the adjournment of the Continental Congress held two years prior to the targeted election, and

not before. Announcement of candidacy and campaigning shall be during the week of the Continental Congress preceding the Congress at which the election for those offices is to be held. The time will be set by the Executive Committee.

SECTION 2.

- (a) To be designated for election to the office of Vice President General at a Continental Congress, each candidate shall have been endorsed for the office by a majority vote, by ballot, at a state conference of the state in which she holds membership.
- (b) The motion for endorsement shall designate the specific Continental Congress at which she desires to be a candidate for election, and shall be made not more than eighteen months in advance of the Continental Congress so designated.
- (c) Of the twenty-one Vice Presidents General, no two shall be members of chapters in the same state or in the District of Columbia, or in any state organization geographically outside of the United States of America.
- (d) The name and address of a candidate endorsed by a state conference for the office of Vice President General shall be certified by the candidate and by the State Recording Secretary to the Recording Secretary General by the first day of the month preceding the month of Continental Congress.

SECTION 3. Nomination of candidates for all national offices shall be made at a designated meeting or meetings of the Continental Congress.

SECTION 4.

- (a) The Executive Officers of the National Society shall be elected by ballot at the Continental Congress every third year. A majority vote shall elect.
- (b) Seven Vice Presidents General shall be elected by ballot at the Continental Congress each year for a term of three years. A plurality vote shall elect. The seven receiving the highest number of votes shall be declared elected.

SECTION 5. The officers of this Society shall hold office for three years or until their successors are elected, and their term of office shall begin at the close of the Continental Congress at which they are elected.

SECTION 6. Vacancies. If the office of President General becomes vacant, the First Vice President General shall become President General. Vacancies in other executive offices shall be filled by the Executive Committee until the next meeting of the National Board of Management, when the Board shall fill the vacancy for the unexpired term. In an emergency, the highest ranking Executive Officer shall call a meeting of the National Board of Management for the purpose of filling any vacancies. A vacancy in the office of Vice President General shall be filled at the Continental Congress following a death or resignation. A candidate for Vice President General must be endorsed at a State Conference in accordance with the National Bylaws. When one vacancy exists, the candidate receiving the eighth highest number of votes shall be declared elected to fill the existing vacancy. If there is more than one vacancy, the candidate receiving the next highest number of votes shall be declared elected to fill the next longest unexpired term of office.

Article VII – Duties of Officers

SECTION 1. The officers of the National Society shall perform the duties prescribed in this article and such others as the Act of Incorporation, the Bylaws of the National Society, the Continental Congress, the National Board of Management or the parliamentary authority adopted by the National Society may require.

SECTION 2. The President General shall:

- (a) be the chief executive officer and the official spokesman of the National Society;
- (b) have general supervision of the affairs of the Society;
- (c) sign all contracts and agreements made in the name of the National Society with the recorded approval of the Executive Committee, the National Board of Management or the Continental Congress as directed by these Bylaws;
- (d) have the authority to draw upon funds of the National Society as stated in Article VII, Duties of Officers, Section 8 (b).
- (e) preside at all meetings of the National Society, of the National Board of Management and of the Executive Committee;
- (f) appoint committees as specified in Article XII, Committees, and a registered or certified parliamentarian;

- (g) have the authority to assign duties to the officers as required;
- (h) serve on the Investment Committee;
- (i) be ex-officio a member of all committees.

SECTION 3. The First Vice President General shall:

- (a) perform the duties of the office of President General in the absence or inability of the President General;
- (b) fill a vacancy in the office of President General;
- (c) serve as chairman of the Human Resources Committee;
- (d) compile and publish the *DAR Handbook*.

SECTION 4. The Chaplain General shall:

- (a) read Scripture and prayer when necessary during meetings of the National Society; and
- (b) conduct such religious services as may be required.

SECTION 5. The Recording Secretary General shall:

- (a) keep a record of the proceedings of the meetings of the National Society, the National Board of Management, and the Executive Committee;
- (b) compile and publish the *Annual Proceedings* of the Society;
- (c) have charge of the Seal;
- (d) give notice of meetings of the National Society, National Board of Management and Executive Committee;
- (e) notify officers, committee chairmen and chapters of votes, orders and proceedings affecting or pertaining to their duties;
- (f) notify the national officers of their election;
- (g) notify the State Regents and State Vice Regents of the confirmation of their election;
- (h) call the meeting to order in the absence of the President General and the First Vice President General and preside until a chairman pro tempore is elected;
- (i) serve on the Investment Committee

SECTION 6. The Corresponding Secretary General shall:

- (a) attend to such correspondence as the National Society, the National Board of Management, or the Executive Committee may direct;
- (b) distribute pamphlets, circulars and supplies as directed by the National Board of Management or the Executive Committee.

SECTION 7. The Organizing Secretary General shall:

- (a) receive through the State Regents all applications for authority to organize chapters and recommendations for appointment of organizing regents, and present them to the National Board of Management for action;
- (b) notify the organizing regents of their appointment and send instructions;
- (c) with the respective State Regent,
 - (1) have supervision of the organization of chapters,
 - (2) receive and verify the reports of organization,
 - (3) submit the organizing chapters to the National Board of Management for consideration;
- (d) notify the organizing chapters and the State Regent of the action of the board;
- (e) issue a charter, bearing the signatures of the required Executive Officers and State Regent, to any chapter desiring to purchase one;
- (f) keep a record of the following facts regarding each chapter of the National Society:
 - (1) name and date of organization,
 - (2) names of organizing members and officers,
 - (3) date of issuance of charter,
 - (4) all officers;
- (g) receive all material from chapters which relates to the disbandment or merging of chapters (Article XIII, Chapters, Sections 17 and 18; Article XIV, Transfer, Resignation and Reinstatement)
- (h) keep a complete catalog of the membership of the National Society;
- (i) keep a list of all state officers;
- (j) present the names of the State Regents elect and the State Vice Regents elect to the Continental Congress for confirmation;
- (k) prepare the official mailing list of the National Society;
- (l) issue permits for the purchase of all service emblems and pins including the Insignia, Ancestral Bars and Recognition Pin.
- (m) send, prior to February 1, a notice to all members whose dues are delinquent;
 - (1) to a member of a chapter through her Chapter Treasurer.
 - (2) to a Member-at-Large at her address of record.

SECTION 8.

- (a) The Treasurer General shall:
 - (1) have charge of the funds and securities of the National Society within the guidelines of Article XI, Finances;

- (2) direct the work of the Accounting, Business, and Information Services Departments;
- (3) be a member of the Finance Committee and chair the Investment Committee;
- (b) Either the signature of the Treasurer General or the President General shall be sufficient to draw upon funds as authorized.

SECTION 9. The Registrar General shall:

- (a) keep a register of the names and dates of the admittance to membership of all members of each chapter, and of members-at-large;
- (b) have custody of all approved applications for membership;
- (c) examine all applications for membership, approve the applications of those found eligible and certify them to the National Board of Management for final action;
- (d) return to the chapter or the Member-at-Large the application of any applicant that cannot be verified within the time limit fixed in accordance with the provisions of Article IV, Fees and Dues, Section 1 (b), with a statement pointing out deficiencies;
- (e) notify applicants of their admission to the Society and provide an electronic copy of the approved application to the chapter or member, if joining at-large;
- (f) maintain a file of ancestors' records and make all corrections thereto; and
- (g) conduct the correspondence connected with all genealogical questions within the province of the office of Registrar General.

SECTION 10. The Historian General shall:

- (a) have charge of and catalog the NSDAR Americana Collection, the NSDAR Archives, the Special Collection Pertaining to the History of the NSDAR, and the DAR Historical Research Library;
- (b) grant permission to mark the graves of Revolutionary War patriots/soldiers, their spouses and daughters with DAR-approved markers and maintain a catalog of such grave records;
- (c) grant permission to mark the graves of members with the DAR Insignia;
- (d) grant permission for and maintain a record of the markings of historic spots requested by the National Society, the state organizations and the chapters;
- (e) promote the study of American history and historical research.

SECTION 11. The Librarian General shall:

- (a) have custody of the books, magazines, pamphlets and manuscripts of the National Society other than those authorized to be in custody of other officers;
- (b) catalog and arrange said books, magazines, pamphlets and manuscripts for use;
- (c) have charge of receiving gifts, negotiating exchanges and purchasing volumes for the Library;
- (d) have the power to reject any volume which she deems unsuited to the character of the collection;
- (e) have supervision of the administration of the Library.

SECTION 12. The Curator General shall:

- (a) have supervision of the Museum and State Rooms and custody of the collections;
- (b) keep a complete and accurate catalog;
- (c) have authority to solicit gifts and purchase articles for the Museum;
- (d) have the power to reject any gifts offered to the Museum which are deemed unsuited to the character of the collection.

SECTION 13. The Reporter General shall:

- (a) assist the Recording Secretary General in the preparation of the *Annual Proceedings* of the National Society of the Daughters of the American Revolution;
- (b) furnish requested copies of said *Proceedings* to the Secretary of the Smithsonian Institution in compliance with the provisions of Section 3, of the Act of Incorporation;
- (c) supervise the Office of the Committees and the Program Office.

SECTION 14. The twenty-one Vice Presidents General may be assigned to direct committees and to perform such duties as may be requested by the President General or required by the National Society.

Article VIII – Meetings of the National Society

SECTION 1. Continental Congress.

- (a) The annual meeting of the National Society shall be known as the Continental Congress of the National Society of the Daughters of the American Revolution. It shall be for the purpose of:

- (1) receiving reports of officers, of the National Board of Management, and of committees;
 - (2) electing officers;
 - (3) promoting programs in furtherance of the objects of the Society;
 - (4) any other business that may arise.
- (b) The Continental Congress shall be held in Washington D.C. on dates chosen by a two-thirds vote of the entire membership of the National Board of Management. The vote may be taken electronically.
- (c) In the event of a situation where an in-person gathering is not possible, is prohibited or discouraged, the National Board of Management, by majority vote, which may be taken electronically, may authorize the Continental Congress to convene through the use of Internet meeting services, subject to all rules adopted by the National Board of Management to govern them, which may include any reasonable limitations on, and requirements for participation. An anonymous vote conducted through a designated Internet meeting service shall be deemed a ballot vote, fulfilling any requirement in the bylaws or rules that a vote be conducted by ballot.

SECTION 2. The voting members at the Continental Congress or at any special meeting of the National Society shall be:

- (a) the officers and the honorary officers of the National Society;
- (b) the Regent, or in her absence the Vice Regent, of each state, the District of Columbia, and of any DAR organization geographically outside the United States;
- (c) the Regent or, in her absence the First Vice Regent or alternate of each chapter;
- (d) delegates or alternates of each chapter in the United States and other countries, in accordance with paid memberships as required by these Bylaws.
- (e) Only a chapter member in good standing, whose credentials have been completed in accordance with the Standing Rules of the National Society, shall be eligible to represent her chapter at meetings of the National Society.

SECTION 3. A member shall have belonged to the chapter at least one continuous year immediately preceding the Continental Congress to

be eligible to represent the chapter at said Congress except the Regent or First Vice Regent of a newly organized chapter, as provided in Article XIII, Chapters, Section 8.

- (a) A member admitted at either of the meetings of the National Board of Management held in the month of the Continental Congress shall be deemed to have been a member for one year at the opening of the Congress the following year.
- (b) The members of merged chapters shall be deemed to have fulfilled the one year requirement if they were members of either of the merged chapters for the required time.

SECTION 4.

- (a) The Continental Congress shall act by ballot upon questions involving new projects or replacements or improvements requiring appropriations or expenditures exceeding \$25,000 which cannot be accommodated within the regular budget or income of the National Society or within funds accumulated or on hand and available for such replacements or improvements, or which require contributions by chapters or members in addition to the prescribed dues of the National Society except as set forth in Article IX. Section 3 (b).
- (b) Such proposals shall be submitted to the Executive Committee as provided in the Bylaws and approved by the National Board of Management by a majority vote by ballot. Notice of the proposals so approved shall be sent by the National Board of Management to all chapters of the National Society at least sixty (60) days before the Continental Congress.
- (c) Nothing in this section shall preclude the voluntary contributions by chapters or members in support of the work of regularly established committees of the National Society.
- (d) Only the Continental Congress may accept a proposal or contract which will obligate the National Society to expenditures of funds over a period longer than the term of the incumbent President General, with the exception of existing contracts and agreements as designated in Article X, Executive Committee, Section 4.

SECTION 5. Three hundred voting members shall constitute a quorum at the Continental Congress.

SECTION 6. Registration shall close at 3 o'clock of the afternoon of the day preceding the election of officers. An alternate registered

before the official closing of registration, upon compliance with the announced requirements of the Credentials Committee, may be transferred from alternate to delegate at any time during the business meetings of the Congress, except when the polls are open.

SECTION 7. Special meetings of the National Society shall be called by the President General when directed to do so by a majority vote of the National Board of Management provided that at least thirty members of the National Board of Management vote affirmatively. This vote may be taken by mail. A special meeting also shall be called by the President General upon the written request of thirty or more chapters in at least ten states. Not less than thirty days' notice of a special meeting shall be given and only that business specified in the call may be transacted. One hundred-fifty voting members shall constitute a quorum at any special meeting of the National Society.

Article IX – National Board of Management

SECTION 1. The National Officers of the National Society, and the State Regent, or in her absence the State Vice Regent, of each state, the District of Columbia, and of any DAR state organization geographically outside the United States, shall constitute the National Board of Management.

SECTION 2. The Executive Officers of the National Society shall be the officers of the National Board of Management.

SECTION 3. The National Board of Management shall:

- (a) have all power and authority over the affairs of the National Society during the interim between the meetings of the National Society, excepting that of modifying any action taken by the Continental Congress or other meeting of the National Society, provided that no debt or liability except for ordinary current expenses shall be incurred by the National Board of Management;
- (b) at a regular meeting, be permitted to approve the naming of the President General's Project and the receiving and raising of funds, said action to be ratified by the next Continental Congress;
- (c) be the custodian of all real and personal property of the National Society;
- (d) approve an annual budget of the current income of the National Society to include operation and maintenance;

- (e) determine fees to be charged for copies of application papers obtained from the office of the Registrar General;
- (f) make recommendations to the Continental Congress for appropriations for the Committees in accordance with the budget;
- (g) have the power to confirm the election of a State Regent, or a State Vice Regent elected to fill a vacancy;
- (h) admit, by a two-thirds vote, applicants to membership;
- (i) perform such other duties as are prescribed by these Bylaws and by the Continental Congress;
- (j) have the power to grant to a chapter or a state organization, for reasonable cause, a temporary exception to the provisions of Article XIII, Chapters, Section 6 (b) and (c) and Article XV, States, Section 6.

SECTION 4. The Board shall report and shall make recommendations to the Continental Congress. It shall have authority to approve the draft of Standing Rules for the Continental Congress provided that they are not in conflict with the Bylaws of the National Society and that the Congress may, by a majority vote, amend the Rules. The Standing Rules as approved by the Board shall be printed in the official program of the Congress.

SECTION 5.

- (a) At least four regular meetings of the National Board of Management shall be held at the call of the President General each year. One of the meetings shall be held immediately preceding Continental Congress, and a second meeting shall be held immediately following Continental Congress. One may be held in February and one in October.
- (b) Special meetings may be called by the President General, with the approval of the Executive Committee, or upon the written request of ten (10) members of the National Board of Management. The only business to be considered at a special meeting is that which has been specified in the call of the meeting.
- (c) The National Board of Management may meet through the use of Internet meeting services that support aural communication, visual display and anonymous ballot voting in the event of a situation where an in-person gathering is not possible, is prohibited or discouraged. The meeting is subject to all rules adopted by the National Board of Management to govern them, which may include any reasonable limitation on, and requirements for, participation.

- (d) At least ten days' notice of time and place of meetings shall be given.

SECTION 6. The National Board of Management may vote electronically on the admittance and reinstatement of members; exceptions in terms of office or length of membership for office; appointment of organizing regents and authorization of chapters; confirmation, disbandment, merging, and changes in name and/or location of chapters, and related chapter business; and for the approval of pins.

SECTION 7. A two-thirds vote in the negative at a regular meeting of the board shall be required to reject the application for an organizing chapter.

SECTION 8. Fifteen members shall constitute a quorum at any meeting of the National Board of Management.

Article X – Executive Committee

SECTION 1.

- (a) The Executive Committee shall consist of the President General, the First Vice President General, the Chaplain General, the Recording Secretary General, the Corresponding Secretary General, the Organizing Secretary General, the Treasurer General, the Registrar General, the Historian General, the Librarian General, the Curator General, and the Reporter General.
- (b) The National Board of Management may authorize this committee to perform such duties of the Board between its meetings as it may from time to time deem expedient.
- (c) The Executive Committee shall:
 - (1) meet at the call of the President General, or upon the written request of five members of the committee;
 - (2) meet through the use of Internet meeting services that support aural communication, visual display and anonymous ballot voting in the event of a situation where an in-person gathering is not possible, is prohibited or discouraged;
 - (3) vote by mail or electronically, if necessary;
 - (4) report and make recommendations to each meeting of the National Board of Management;

- (5) review the dues and fees structure at least once in each administration and exercise its fiscal responsibility by making recommendations as necessary to the National Board of Management and Continental Congress.

SECTION 2. This committee shall have charge of all investments and the placing of insurance of all kinds with the Washington agencies of accredited companies at the expiration of policies in effect. It shall consider the budget submitted by the Finance Committee and make recommendations pertaining to the budget to the National Board of Management.

SECTION 3. Any recommendations for projects requiring expenditure of funds outside of routine operation to be considered by the Continental Congress shall be submitted to the Executive Committee on or before January 15 of each year.

SECTION 4. This committee shall have the authority to enter into contracts and agreements concerning the business of the Society so long as such contracts and agreements are not in conflict with the Bylaws of the National Society and the directives of the National Board of Management and the Continental Congress and do not extend beyond the term of office of the Executive Committee making such contracts and agreements except in those instances where existing contracts and agreements must be renewed or replaced; such contracts and agreements shall not extend into a succeeding administration for a period of more than nine months unless otherwise ordered by a vote of two-thirds of the entire membership of the National Board of Management, which vote may be taken by mail or electronically.

SECTION 5. Five members shall constitute a quorum. In the event the National Board of Management cannot be assembled because of a national emergency creating extraordinary conditions beyond the control of the Society, the Executive Committee shall have power to arrange for financing of current obligations as they arise, and of re-financing such other obligations of the Society as may be necessary.

Article XI – Finances

SECTION 1.

- (a) The fiscal year of the National Society shall be January 1 through December 31.

- (b) The annual budget shall cover the fiscal year and shall be prepared on the basis of dues payable the preceding December first.

SECTION 2. The funds of the National Society shall be placed to the credit of the National Society of the Daughters of the American Revolution in such institutions as the Executive Committee shall select with the recommendation of the Investment Committee for investment accounts, and the Finance Committee for operating accounts.

SECTION 3.

- (a) The Treasurer General and such others entrusted with funds of the National Society as may be designated by the National Board of Management shall be bonded in such amount as shall be determined by the Board.
- (b) The accounts of the Treasurer General shall be examined by a certified public accountant approved by the Executive Committee and reports on such examinations shall be made to the Auditing Committee at least annually, in addition to the regular financial statements by the accountants throughout the year.
- (c) All invoices shall be made available to the chairman or chairman pro tem of the Finance Committee for review.
- (d) In case of the inability of the Treasurer General and the President General to serve, the chairman of the Finance Committee is empowered to sign checks for payment of bills duly authorized, provided checks shall be countersigned by a member of the Executive Committee designated for the emergency by the President General.

SECTION 4. Registration Fees for Continental Congress shall be determined by the National Board of Management.

Article XII – Committees

SECTION 1. The President General shall appoint the following Standing Committees: Auditing, Bylaws, Development, Finance, Human Resources, and Property Beautification and Hospitality.

SECTION 2. Such other committees, Standing, Administrative, National, Special or Congressional, shall be appointed by the President General as the Executive Committee, National Board of Management,

or Continental Congress shall from time to time deem necessary to carry on the work of the Society.

SECTION 3.

- (a) Only a chapter member in good standing shall be eligible to serve on a National committee, except:
 - (1) a Member-at-Large may serve as a member of, but not as a chairman of a Congressional committee.
 - (2) a chapter member who transfers to Member-at-Large to become an Organizing Regent may retain a national committee appointment.
- (b) All appointments of national committee chairmen and committee members shall be concurrent with the term of the President General making the appointment. Appointments shall terminate with the end of the administration, with the exception of the Long Range Planning Commission. No national committee chairman may serve more than two consecutive terms in the same chairmanship.

SECTION 4.

- (a) The Long Range Planning Commission shall consist of twelve (12) members, each of whom shall serve no more than nine (9) years.
- (b) At the beginning of a new administration the President General, with the approval of the Executive Committee, shall appoint four (4) new members to the Commission, with the four (4) members completing the longest term retiring.
- (c) Should a vacancy occur in the membership of the Commission, the President General, with the approval of the Executive Committee, shall appoint a new member to the Commission, whose appointment shall expire at the time of the member she is replacing.
- (d) The President General shall appoint a chairman of the Commission from the eight (8) members already serving. Should a vacancy occur in this chairmanship, the President General shall appoint a new chairman to serve the balance of the unexpired term. This chairman shall also be named from those who have completed at least three (3) years on the Commission.
- (e) Any member who misses two (2) consecutive meetings of the Commission without just cause shall automatically be retired from the Commission. The President General, with the approval of the Executive Committee, shall appoint a replacement to fill the unexpired term.

SECTION 5. The duties of committees shall be such as these Bylaws, the Continental Congress, the National Board of Management, or the Executive Committee shall prescribe.

SECTION 6. Committees shall meet at the call of the chair or by written request of a majority of its membership. Committees are authorized to meet in person or through the use of Internet meeting services or conference calls that support, at a minimum, simultaneous aural communication.

Article XIII – Chapters

SECTION 1.

- (a) For the purpose of promoting the objects of the National Society members may be organized into chapters.
- (b) Such chapters, whether presently existing, in formation, or to be organized under this Article XIII, shall be independent legal entities from the National Society, and solely responsible in all instances, for their debts, legal obligations, liabilities, expenditures, claims made against them and any actions taken by them.

SECTION 2. A chapter may be organized with no fewer than twelve members in a city, town or village, or if overseas, see Section 19.

SECTION 3. Chapters may be organized through an Organizing Regent or by authorization of the National Board of Management.

- (a) The State Regent shall recommend as an Organizing Regent a Member-at-Large in good standing. The recommendation must be submitted to the Organizing Secretary General, who shall present it to the National Board of Management. If approved, the Organizing Secretary General shall notify the member of her appointment. The appointment of Organizing Regent shall expire by limitation if no chapter is formed within one year, except that upon the request of the State Regent the appointment may be extended for one additional year. It shall be the duty of the Organizing Regent to secure the necessary number of members who wish to form a chapter and thereafter to call a meeting to organize the chapter. She shall serve as Regent of the chapter until the first election date specified in the bylaws adopted by the chapter and shall appoint the other necessary officers to serve for the same period.

- (b) At the request of the State Regent, the National Board of Management may authorize a group of members who have met the requirements for a chapter to organize. All officers including the Regent shall be elected at the organizing meeting to serve until the first election date specified in the bylaws adopted by the chapter.
- (c) If a State Regent refuses to grant permission for the organization of a chapter, the prospective organizing members may appeal to the National Board of Management through the office of the Organizing Secretary General for such permission. Such appeals shall be received in writing, signed by not fewer than seven of the prospective members, at least thirty days before a meeting of the National Board of Management. Notice of such appeal shall be sent to the State Regent by the Organizing Secretary General at least twenty days before a meeting of the National Board of Management. The State Regent shall present to the National Board of Management, in writing, her reasons for disapproval. After consideration of the case, the National Board of Management shall have the power to make the final determination.
- (d) If the State Regent refuses to countersign applications for Members-at-Large as provided in Article III, Membership, Section 2 (b) in order to organize said chapter, the President General is authorized to countersign such applications.

SECTION 4. A member of a chapter who wishes to become an organizing member of a prospective chapter shall be transferred to Member-at-Large prior to organization of the new chapter.

SECTION 5. No chapter organizing under any of the provisions of this section shall be recognized as a chapter until a report in duplicate of the organization meeting has been received and verified by the Organizing Secretary General and the organization of the chapter has been confirmed by the National Board of Management. The report shall be on forms furnished by the National Society and shall contain the date of such organization meeting, the proposed name of the chapter, the names and signatures of the organizing members and of the officers thereof who shall be selected from the organizing members. The report shall show by the statement of the Organizing Regent or Recording Secretary of the proposed chapter that a majority of the organizing members were present at the organization meeting.

SECTION 6.

- (a) The chapter officers reported to the National Society and recognized for the transaction of business with the National Society shall be the Regent, the First Vice Regent, the Recording Secretary, the Treasurer, and the Registrar. Each chapter shall have these five officers, and no member shall hold two of these offices, except in chapters with thirty (30) or fewer members. The offices of chapter regent, chapter recording secretary and chapter treasurer shall be held by three separate chapter members in all chapters.
- (b) To be eligible for the office of Regent or First Vice Regent, a member shall have held membership in the chapter for at least one year prior to her election, except as provided in Section 3 (a) and (b) of this Article and Article IX. Section 3 (j).
- (c) No member shall serve as a Chapter Regent for more than six consecutive years. [Exception, see Article IX, National Board of Management, Section 3 (j)]
- (d) A chapter may elect such additional officers as it deems necessary and is authorized to adopt bylaws and rules for the transaction of business provided that they do not conflict with the Bylaws of the National Society or of the state organization.

SECTION 7. A chapter may provide in its bylaws for fees and dues for chapter use in addition to national and state dues but may not levy assessments in excess of the requirements of its bylaws. The bylaws of a chapter shall prescribe a date for collection of chapter dues sufficiently in advance to meet the requirements of payment to the National Society before the first day of December.

SECTION 8. Representation.

- (a) The representation of a chapter at any meeting of the National Society during the year beginning January first, shall be based upon the number of members whose dues for the current year are credited upon the books of the Treasurer General the first day of December preceding the Continental Congress, except as follows:
 - (1) A chapter organized and confirmed by the National Board of Management after the first day of February shall be allowed representation by the Regent only, or in her absence by the First Vice Regent;

- (2) The right to elect delegates and alternates shall date from the day that the chapter is confirmed and recognized by the National Board of Management, which day shall be at least one year prior to the opening day of Continental Congress. Confirmation in the month of the Congress the year previous shall be deemed to be one year;
 - (3) Chapters merged during the year shall be eligible for representation according to the number of members whose dues are credited for the current year upon the books of the Treasurer General the first day of December;
 - (4) A Life Member shall be counted in the basis for representation of the chapter to which she belongs.
- (b) Each chapter of at least twelve members, or if overseas at least eight members resident in country where chapter is located, shall be entitled to be represented by the Regent, or in her absence by the First Vice Regent or alternate, provided it has dues of at least twelve or eight members as required under Sections 2 and 19 of this Article, credited for the current year upon the books of the Treasurer General the first day of December and also provided that credentials have been completed in accordance with Article VIII, Meetings, Section 2 (e).
- (c) Chapters having from twenty to forty-nine members whose dues for the current year are credited upon the books of the Treasurer General the first day of December, shall be entitled to one delegate in addition to the Regent. Chapters having at least fifty members whose dues for the current year are credited upon the books of the Treasurer General the first day of December, shall be entitled to two delegates in addition to the Regent. Chapters having at least one hundred members whose dues for the current year are credited upon the books of the Treasurer General the first day of December, shall be entitled to three delegates in addition to the Regent. Chapters having at least one hundred fifty members whose dues for the current year are credited upon the books of the Treasurer General the first day of December, shall be entitled to four delegates in addition to the Regent. Chapters having at least two hundred members whose dues for the current year are credited upon the books of the Treasurer General the first day of December shall be entitled to five delegates in addition to the Regent. Chapters having at least two hundred fifty members whose dues for the current year are credited upon the books of the

Treasurer General the first day of December, shall be entitled to six delegates in addition to the Regent. Chapters having three hundred or more members whose dues for the current year are credited upon the books of the Treasurer General the first day of December, shall be entitled to seven delegates in addition to the Regent, and for each additional fifty members so credited, one additional delegate.

- (d) Chapters shall be entitled to elect two alternates for each representative to which the chapter is entitled. A Chapter Regent is authorized to fill chapter vacancies in its delegation to the Continental Congress or special meeting of the National Society from duly elected alternates in the order designated by the chapter.
- (e) During the time the membership of a chapter is below the number required for organization (see this Article, Sections 2 and 19), it shall not be entitled to representation at the Continental Congress or special meeting of the National Society, or at the state conference. If a chapter falls below the required membership after the first day of January but before the closing meeting of Continental Congress, it shall be allowed representation based on its standing as of January 1.

SECTION 9. Delegates and alternates to the Continental Congress shall be elected on or before the first day of the second month preceding the month of Continental Congress of each year. Using forms furnished by the National Society, the name of the Chapter Regent and First Vice Regent, and a list of the delegates and alternates, must be completed and submitted in the manner and by the date specified by the National Society. The delegates and alternates so elected shall be the delegates and alternates to attend any special meeting of the National Society which may be held prior to the Continental Congress of the following year.

SECTION 10. The Chapter Registrar shall report to the Organizing Secretary General, in writing, all changes in membership, marriages, divorces, deaths, resignations, transfers, and changes of address as they occur.

SECTION 11. With the remittance of fees and dues to the National Society prior to the December 1 deadline the chapter shall include the

chapter dues computer printout furnished by the Office of the Organizing Secretary General. For each remittance of fees and dues to the National Society after December 1 the Chapter Treasurer shall include a remittance form listing the members with their national numbers to whom payment should be credited.

SECTION 12.

- (a) The chapter shall maintain a file of the approved duplicate copy of the application papers of an applicant returned by the Registrar General when the member is admitted in either electronic or hard copy form.
- (b) Upon the death of a member, the chapter's copy of the original application papers may be destroyed by the chapter registrar.
- (c) The State Regent may destroy all materials from chapters which have been disbanded in their state 25 years or more. Material (example gavels, pins, etc.) from disbanded chapters that may be useful to organizing chapters may be disbursed to organizing chapters if desired.

SECTION 13. Chapter Regents shall report to the Organizing Secretary General names and addresses of officers, date of election and date of taking office.

SECTION 14. A chapter may admit associate members provided that any member so admitted shall be a chapter member in good standing and may be an associate member in not more than two chapters in a state at the same time. Before being enrolled as an associate member, and annually thereafter, evidence of membership in good standing in another chapter shall be required by the chapter granting the associate membership. An associate member shall not be counted toward representation or have a right to vote or to hold office in the chapter in which she holds associate membership. [Exception, see this Article, Section 19 (f).]

SECTION 15.

- (a) Names of chapters located in states admitted to the Union before 1825 shall be confined to the period preceding 1825 and preferably to historic events, geographic sites or individuals relating to the American Revolution. Chapters located in states admitted to the Union after 1825 may be named for territorial historic events, geographic sites or names of prominent early area pioneers.

- (b) Chapters located outside the United States shall be named for historic events or individuals representative of the period of the American Revolution or for geographic sites.
- (c) Chapters which may be located in military installations may be named for the military installation.
- (d) A chapter shall present three proposed names to the Organizing Secretary General who shall submit the recommended name to the National Board of Management. After a name has been officially granted, it shall not be changed by the chapter unless permission is granted by a two-thirds vote of the National Board of Management.
- (e) No chapter shall adopt the name of a chapter in existence.
- (f) A chapter may adopt the name of a disbanded chapter, provided permission is granted by two-thirds vote of the National Board of Management.
- (g) No chapter may use the name of a historic property owned by a state organization of the Society or by another chapter of the National Society of the Daughters of the American Revolution.

SECTION 16. The National Board of Management, upon recommendation of the State Regent and the Organizing Secretary General, may change the location of a chapter to another location within the same state provided that the petition for change of location is authorized by a majority vote of the entire chapter and provided, that if there is a chapter in the proposed location, at least thirty days' notice of the proposed change shall be given in writing to the chapter or chapters in that location by the State Regent and the Organizing Secretary General. Before official action can be taken on a change of location the chapter shall file with the Organizing Secretary General a copy of the minutes recording the chapter's action, certified by the Regent and the Recording Secretary.

SECTION 17. Merging of chapters. Two chapters may merge by a vote of two-thirds of the entire membership of each chapter provided that a notice in writing stating the reasons for the merger has been given to the State Regent and to the Organizing Secretary General before the vote is taken. A special meeting of the merging chapters shall be called after giving notice and the State Regent or her representative shall attend. Report of the vote to merge, signed by two-thirds of the members, shall be forwarded to the Organizing Secretary General before the merger may become final. The vote of members may be taken by mail.

SECTION 18. Disbandment of chapters.

- (a) A chapter may disband by a vote of two-thirds of the entire membership provided that a notice in writing stating the reasons for proposed disbandment has been given to the State Regent and to the Organizing Secretary General one year before the vote is taken. A special chapter meeting shall be called after giving notice and the State Regent or her representative shall attend. Report of the vote to disband, signed by two-thirds of the members, shall be forwarded to the Organizing Secretary General before the disbandment may become final. The vote of members may be taken by mail.
- (b) A chapter whose membership falls below the number specified by these Bylaws as necessary for the organization of a chapter shall be given one year thereafter to increase its membership to the required number. The National Board of Management may grant an extension for a reasonable time. If the required number is not attained within one year and no extension is granted, such chapter shall be disbanded and its members transferred to Member-at-Large. Notice of transfer to Member-at-Large shall be sent by the Organizing Secretary General to each member.
- (c) Upon disbanding, the chapter's copy of the original application papers shall be delivered to the individual members by the chapter. Application papers of deceased members and those members who cannot be located, shall be destroyed. Other records of the disbanding chapter, to include, but not limited to, financial records, minutes and chapter history shall be delivered to the State Regent for retention.

SECTION 19. Units Overseas.

- (a) A chapter may be organized in a country geographically outside the area of the fifty states and the District of Columbia with not fewer than eight members resident in country where chapter is located.
- (b) Each such chapter overseas shall be entitled to be represented by the Regent, or in her absence by the First Vice Regent or alternate, provided it has dues of at least eight members, as required under Section 8 of this Article, credited for the current year upon the books of the Treasurer General the first day of December.

- (c) The list of chapter officers shall be sent to the Organizing Secretary General as provided in Section 13 of this Article.
- (d)
 - (1) The chapters of countries geographically outside the area of the fifty states having more than one chapter may form a DAR state organization, headed by a State Regent and a State Vice Regent.
 - (2) Said organization shall hold an annual State Conference.
 - (3) Either the State Regent or the State Vice Regent, or both, shall reside in the country represented.
 - (4) The National Board of Management may, at its discretion, waive the requirement of Article XV, States, Section 8.
- (e) The Regent of such a chapter, where there is no DAR state organization, shall send the annual report of the chapter to the National Chairman Units Overseas.
- (f) A chapter overseas may admit associate members provided that any member so admitted shall be a chapter member in good standing. An associate member shall not be counted toward representation, or represent the chapter as delegate at Continental Congress, and may not hold chapter office or have a vote in the chapter. An associate member may, with the approval of the chapter executive board, hold a chairmanship so long as such appointments do not exceed one-fifth of the total chairmanships recognized by the National Society, and, as a chairman, she shall be granted the privilege of the floor for the purpose of giving a report but shall not make motions, second motions or vote.
- (g) Except for the directions stated in this section, chapters in Units Overseas shall be governed by Article XIII, Chapters, and state organizations in Units Overseas shall be governed by Article XV, States.

Article XIV – Transfers, Resignations and Reinstatements

SECTION 1. A member who is delinquent in payment of dues may not transfer or resign from membership.

SECTION 2. Transfers.

- (a) A Member-at-Large, in good standing, may transfer to a chapter provided she is accepted by the chapter. The chapter should request her transfer in accordance with instructions established and distributed by the National Society.

- (b) (1) A member in good standing, at her request, may transfer from one chapter to another, provided she is accepted by the chapter, or to Member-at-Large, in accordance with instructions established and distributed by the National Society.
- (2) The transfer will be recorded as of the date of receipt by the Organizing Secretary General. The chapter and the member will be notified of the effective date.
- (3) No member shall be entitled to more than one transfer in a year.
- (4) Members-at-Large, uniting to form a chapter, shall not be regarded as transferred.

SECTION 3. Resignations.

A member in good standing may resign from membership in the National Society. The resignation shall date from the time it is received by the Organizing Secretary General. Resignations shall be reported by the Organizing Secretary General to the next regular meeting of the National Board of Management.

SECTION 4. Reinstatements.

A woman having previously held membership may be reinstated by the National Board of Management in either of the following ways:

- (a) To chapter membership, provided her reinstatement shall be approved by the chapter, and upon payment of the reinstatement fee and the national dues for the current year.
- (b) To Member-at-Large upon payment of the reinstatement fee and the national dues for the current year.

Article XV – States

SECTION 1.

- (a) The chapters of each state and of the District of Columbia, and of every country geographically outside of the United States having more than one chapter, may form a state organization which shall hold an annual state conference. The requirement of having more than one chapter in order to form a state organization shall not affect any state organization duly established before the Continental Congress of 1955.
- (b) Such state organizations, whether presently existing, in formation, or to be organized under this Article XV, shall be inde-

pendent legal entities from the National Society, solely responsible in all instances, for their debts, legal obligations, liabilities, expenditures, claims made against them and any actions taken by them.

SECTION 2.

- (a) Only a chapter member in good standing shall be eligible to be a delegate or an alternate to official state meetings, to hold a state office, or to serve on a state committee; however, a chapter member who transfers to Member-at-Large to become an Organizing Regent may, providing there is no conflict with state bylaws, retain a state office or committee appointment.
- (b) The voting members for state meetings shall be the state officers as provided in the state bylaws, the national officers and the honorary national officers whose membership is within the state; the Chapter Regent or in her absence the First Vice Regent or alternate; and the elected delegates or alternates of each chapter of the state entitled to representation at the Continental Congress or special meeting of the National Society, and such others as the state bylaws may designate.

SECTION 3.

- (a) The number of representatives from each chapter shall be determined by the rules for representation of chapters in the Continental Congress except that the state bylaws may increase this representation in a direct ratio. A member holding two or more offices each carrying a vote at an annual state conference shall be limited to vote only in one of the offices held by said member.
- (b) States holding their state conference July 1-December 31 may base their chapter representation at state conference on their membership as of July 1.

SECTION 4. The state conference shall adopt bylaws which shall not conflict with the Act of Incorporation and Bylaws of the National Society.

SECTION 5. The state conference shall elect a State Regent, a State Vice Regent and such other state officers as the state bylaws may provide.

SECTION 6. To be eligible for the office of State Regent or State Vice Regent, a member shall hold and have held membership in a chapter or chapters within the state organization for at least five years

prior to her election and have served a term as Chapter Regent. [Except see Article IX, National Board of Management, Section 3 (j).] A state organization may provide in its bylaws for conferring the title of Honorary State Regent by election upon a member who has held the office of State Regent.

SECTION 7. The election of State Regent and State Vice Regent shall be confirmed by the Continental Congress and their terms of office as well as all other state officers in their administration shall begin at the close of the Congress at which they are confirmed. Confirmation of a State Regent or State Vice Regent unable to be present at the time of installation during the Continental Congress shall be deemed completed upon receipt by the office of the Organizing Secretary General of the oath of office subscribed in writing. If the office of State Regent becomes vacant, the State Vice Regent shall become State Regent automatically provided she has been confirmed as State Vice Regent. Between meetings of the Continental Congress, the National Board of Management shall have the power to confirm a State Regent, or a State Vice Regent elected to fill a vacancy.

SECTION 8. No member shall be eligible to serve on the National Board of Management as State Regent for more than three consecutive years. This shall not apply to a member who has served less than half a term as State Regent because of a vacancy in that office.

SECTION 9. A state organization may provide in its bylaws for dues for the use of the state organization. The state may require payment of the state dues by a stated deadline as a prerequisite to chapter representation at state meetings.

SECTION 10. The rulings of the National Society shall be binding upon each state organization and each chapter and the State Regent and State Board of Management shall be responsible for compliance within each state.

Article XVI – Records

SECTION 1. All records, including but not limited to applications, minutes, treasurer’s records, and official correspondence, generated by any person or group of people acting in an official capacity

for the DAR, are and shall remain the property of the DAR body generating the records.

SECTION 2. No individual DAR member or members may dispose of any of the said records without the official knowledge and consent of the DAR group responsible for generating the records.

SECTION 3. It is the responsibility of the body creating the records to secure adequate storage for the records.

- (a) Records shall remain under the control of, and accessible to, said body; and
- (b) Such storage shall not be accessible to the public.

Article XVII – Seal

The Seal of the National Society shall be charged with the figure of a Dame of the period of the American Revolution sitting at her spinning wheel, with thirteen stars above her, the whole surrounded by a rim containing the name, *The National Society of the Daughters of the American Revolution*, the motto, *God, Home and Country*, and the dates 1776 and 1890. The Seal of the National Society or facsimile thereof may be used only on official documents.

Article XVIII – Insignia

SECTION 1. The official Insignia of the National Society shall be in the form of a spinning wheel and distaff. The wheel shall be seven-eighths of an inch in diameter and of gold, with thirteen spokes and a field of dark blue enamel upon the rim bearing the name DAUGHTERS OF THE AMERICAN REVOLUTION in letters of gold; upon the outer edge of the wheel, opposite the ends of the spokes, are thirteen small stars which may be set with precious stones at the discretion of the owner; underneath the wheel a golden distaff, one-and-one-half inches long, filled with platinum or white gold flax. Upon the back of the insignia the national number of the owner shall be engraved, and her name may be added. The ribbon to be worn with the Insignia shall be blue with a white edge, ribbed and wavered, following the color of the Official Sash for National Officers.

SECTION 2. The official Insignia shall be worn upon the left breast and only at functions of the Society or its chapters or when representing the organization or attending ceremonial occasions.

SECTION 3. The replica miniature Insignia and the Recognition Pin may be worn on a branch bar upon any occasion.

- (a) The miniature insignia may be worn on the miniature DAR ribbon at DAR functions, in the same manner as the official Insignia and pins.
- (b) The miniature DAR Insignia may be worn on a branch bar with the miniature insignia of other societies.
- (c) The recognition pin is worn alone and may be worn on any occasion.

SECTION 4. The Insignia, Recognition Pin and Ancestral Bars shall be issued only by permit of the Organizing Secretary General.

SECTION 5. No words shall be written or printed above the Insignia, except that on an official DAR Banner the Insignia may be placed in the center with designation of National Society, state organization, or chapter by name above, below, or around the Insignia.

SECTION 6. The insignia may be placed

- (a) on a monument above a deceased member's name or wherever there is ample space on the monument or marker;
- (b) on the welcoming sign of a community, among those of other organizations;
- (c) on other plaques or markers, at the center top or the upper left hand corner.

SECTION 7. The National Board of Management may authorize official pins as the need arises. Only Ancestral Bars patented by the National Society Daughters of the American Revolution and service bars and pins authorized by the National Board may be worn with Insignia upon the official ribbon.

SECTION 8. Official Sash for National Officers, Honorary National Officers, past National Officers, State Regents and past State Regents shall be worn only as authorized by the National Society.

Article XIX – Discipline

SECTION 1. Any member conducting herself in a way calculated to disturb the harmony of the National Society or to injure its good name or to hamper it in its work may, upon charges filed, be reprimanded, suspended or expelled by the National Board of Management.

SECTION 2. The charges shall be in writing, signed by at least five members of the National Society and filed with the Recording Secretary General, together with proof in writing that a copy thereof has been served upon the person charged with the offense. No charge against any member shall be considered by the National Board of Management until after investigation by the Executive Committee which shall report its findings in writing to the Board. If, upon consideration of the charges and the report by the Executive Committee, the Board determines that the charges state an offense and that there is probable cause for believing that the charges will be sustained by evidence supporting the same, a date shall be set for a hearing on the charges, of which hearing the person accused shall be given at least thirty days' notice to enable her to prepare her defense.

SECTION 3. The National Board of Management shall, after full hearing at which the accused may appear in person and be represented by counsel, render its judgment upon the charges and in case it shall find that the person charged has been guilty of any offense therein charged, or included therein, shall discipline the member by reprimand, suspension or expulsion.

SECTION 4. Any chapter guilty of violation of the rules of the National Society, or of action discrediting the organization, may be reprimanded, suspended or disbanded and the right to use its name and that of the Society revoked by the National Board of Management.

SECTION 5. In the event that discrimination by a DAR chapter is alleged to have taken place, the President General shall appoint a special committee to be known as the Ethics Committee, to investigate the charges. The Ethics Committee shall present its findings to the Executive Committee so that the Executive Committee may investigate and determine proper action.

SECTION 6. Any member, chapter or state organization of the National Society of the Daughters of the American Revolution having a grievance against any member, chapter, state organization or the National Society relating to the activities of the National Society or its constituent organizations and wishing to institute legal action for redress of such grievance shall submit the grievance in writing to the President General and the Executive Committee at least nine months prior to instituting any legal action to permit time for the

Executive Committee to mediate the grievance before any legal action is instituted. Failure to comply with this Bylaw may subject said member, chapter or state organization to disciplinary action under Section 1 of this Article.

SECTION 7. All decisions of the National Board of Management in proceedings under all sections of this Article shall require a two-thirds vote by ballot of those present and voting.

Article XX – Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Society in all cases in which they are not inconsistent with the Bylaws of the National Society.

Article XXI – Amendments

SECTION 1.

- (a) These Bylaws may be amended by a two-thirds vote at any Continental Congress, except that no general revisions and no amendments pertaining to the number, term or eligibility of National Officers may be proposed in a year of the election of Executive Officers; provided that the proposed amendment has been sent by the National Society to all chapters of the National Society and posted to the NSDAR Members' Website at least sixty, and not more than ninety days, before the Continental Congress; and provided further that the amendment has been proposed by the National Board of Management, or by a chapter, or by a committee authorized by the Continental Congress. In case the amendment is proposed by a chapter, it shall be endorsed by at least nine other chapters, the ten chapters being located in at least five different states.
- (b) Proposed amendments to these Bylaws shall be submitted in accordance with rules of procedure adopted by the National Board of Management. The Board shall order notice to the chapters of proposed amendments duly submitted provided the subject matter is suitable for inclusion in the Bylaws and the proposal is in proper form, and if found not to be suitable subject matter may reject the proposal or if not in proper form, may revise it, return it to the Bylaws Committee for redrafting, or take such action as is deemed in order.

SECTION 2. Unless otherwise provided prior to its adoption or in the motion to adopt, an amendment to these bylaws shall take effect at the close of the Continental Congress at which it is adopted.

SECTION 3. Any amendment to the Bylaws of the National Society shall become the law of the chapters and states without further notice.

Article XXII – Dissolution

Although the period of duration of the National Society is perpetual, if for any reason the Society is to be dissolved or otherwise terminated, no part of the property of the Society or any of the proceeds shall be distributed to or inure to the benefit of any of the directors or members of the Society. Upon the dissolution of the Society, assets shall be distributed by the National Board of Management and/or the Executive Committee of the Society for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code, and consistent with the purposes and objectives of the Society. Any such assets not so disposed of shall be disposed of by the United States District Court of the District of Columbia, exclusively to such organization or organizations as said Court shall determine, which are organized and operated within the meaning of section 501(c)(3), with purposes and objectives consistent with those of the Society.

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Amended June 2019

Amended July 2005

Amended July 2022

Amended June 2006

Amended July 2023

Standing Rules of the National Society of the Daughters of the American Revolution

A. General Rules

1. The official NSDAR mailing list is restricted to DAR use exclusively. The NSDAR Directory, state and chapter yearbooks, and any other official mailing lists or names and addresses are not to be released except for official use within the organization.
2. Circularization. No member of the National Society is authorized to issue circulars about the National Society or state organization or the organization of chapters without the approval of the National Board of Management.
3. DAR Projects or funds. All fundraising, including through the use of social media and other electronic sales platforms, must comply with federal, state and local regulations concerning sales and solicitations by charitable organizations. Chapters shall abide by the policies set forth by state DAR societies and organizations.
4. Insignia. Use of the official Insignia is limited to programs, stationery, books, or other publications of use to the Society. For any other purpose, permission must be granted by the Executive Committee and/or the National Board of Management. The Insignia should not be used on match boxes, playing cards, or other articles designed purely for commercial purposes.

B. Credentials for Continental Congress

1. Eligibility for chapter representation and the number of delegates from the chapter are detailed in NSDAR Bylaws, Articles VIII, Meetings, and XIII, Chapters.
2. Chapters whose members' dues are credited to the office of the Treasurer General by December 1 are entitled to representation at Continental Congress.
3. The Chapter Regent is automatically the voting representative of her chapter. If the Chapter Regent is attending Continental Congress, the First Vice Regent has no credentials standing unless she is elected a delegate or alternate. If the Chapter Regent is unable to attend Continental Congress, the First Vice Regent automatically is the chapter voting representative. In case neither the Regent nor the First Vice Regent is attending, the first

elected alternate is the voting representative. If the first elected alternate is not attending, the second elected alternate is the voting representative. Two alternates are elected for each voter and are listed in the order of their election. If an elected chapter alternate is replacing a voter, she should have a written statement signed by the Chapter Regent, giving the name and position of the person she is replacing. This statement is to be presented or mailed to the Credentials Committee.

4. The Chapter Regent is responsible for completion of the chapter credentials form after the election of the chapter representatives as prescribed in NSDAR Bylaws, Article XIII, Chapters, Section 9. The form must be completed in the manner and by the date specified by the National Society.
5. The credentials form must be signed by the following three chapter officers: Regent, Recording Secretary and Treasurer.
6. Advance registration and fees must be completed and paid in the manner and by the date as specified in the credentials mailing. Registration must be confirmed in person prior to 3 o'clock of the afternoon of the day preceding the election of officers.
7. Advance registration fees are non-refundable.

C. National Election Rules

1. The rules for nomination and election of national officers are contained in the NSDAR Bylaws, Article VI, Nomination and Election of Officers.
2. Members of congressional committees and/or employees of DAR shall not wear or display campaign objects of any kind.
3. Campaigning for office, except for the wearing of campaign objects, shall not be allowed at or within 100 feet of NSDAR Headquarters by anyone at any time.
4. Campaign objects may not be worn or displayed at or within 100 feet of the polls by anyone at any time.
5. Ads appearing in the *Daughters Newsletter* in support of candidates for national office shall not include the word "unanimous" or any word implying "unanimous."
6. Any election violation shall be reported to the office of the President General. The President General shall call violations to the attention of the candidates involved. After the first warning, if the violation is repeated, the President General shall announce the violation at the next scheduled business meeting.

7. Drawing for position on the ballot shall be held in accordance with instructions issued by the office of the Recording Secretary General.

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